

**Anglican Diocese of Christchurch  
Parish of Burnside-Harewood  
ANNUAL PERFORMANCE REPORT  
For the year ended 31 December 2020**

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**Legal Name of Parish:** Anglican Diocese of Christchurch  
Parish of Burnside-Harewood

**Type of Entity and Legal Basis:**  
The parish is established under the Code of Canons and Constitution of the Anglican Church in Aotearoa New Zealand and Polynesia.  
The parish is a registered charity.

**Registration Number:** CC52664

**Parish's Purpose or Mission:**

- To promote the worship of God, the Holy Trinity, and to proclaim the good news of the Kingdom of God.
- To teach, baptise and nurture believers in the Christian faith.
- To respond to human need by loving service.
- To seek to transform the unjust structures in society.
- To strive to safeguard the integrity of creation, and to sustain and renew the life of the earth.

**Parish Structure:**

Governance Structure:

The parish is governed by the Regulations of the Anglican Diocese of Christchurch.

Operational Structure:

The Vestry; consisting of the clergy licensed for work in the parish, the two Churchwardens, the Lay Synod Representative/s and not less than three nor more than fifteen members elected yearly by parishioners, is responsible for the operations of the parish. Appointment of one of the wardens is made by the vicar and the other is elected yearly by the parishioners at the parish Annual Meeting.

The powers and responsibilities given to the wardens and responsibilities of the vestry and Vicar are covered in the Diocesan Local Ministry and Mission Units Statute.

**Main Sources of the Parish's Cash and Resources:**

The parish relies on the following income sources to cover operating costs:

- Donations & offertories from the congregation
- Fundraising activities
- Income from hiring out the church facilities
- Investment income

**Parish's Reliance on Volunteers and Donated Goods or Services:**

The parish relies on volunteers for fulfilling the mission of the church, with vestry members volunteering their time and expertise to attend monthly meetings and manage the operations of the parish, and are supported by members of the congregation who volunteer their time and skills to fill the various roles required for the effective running of the parish.

**Additional Information:**

**The parish has two worship centres:**

St Timothy's Church, 46 Kendal Avenue, Burnside, Christchurch  
St James' Church, 750 Harewood Road, Harewood, Christchurch

**Contact Details**

<b>Physical &amp; Postal Address:</b>	Parish Office, 46 Kendal Avenue, Burnside, Christchurch 8053
<b>Phone: Parish Office</b>	03 358 8174
<b>Phone: Vicar</b>	03 358 8175
<b>Website</b>	<a href="http://www.burnside.org.nz">www.burnside.org.nz</a>
<b>Email: Parish Office</b>	<a href="mailto:office@burnside.org.nz">office@burnside.org.nz</a>
<b>Email: Vicar</b>	<a href="mailto:vicar@burnside.org.nz">vicar@burnside.org.nz</a>

Anglican Diocese of Christchurch  
 Parish of Burnside-Harewood  
**STATEMENT OF SERVICE PERFORMANCE**  
 For the year ended 31 December 2020

**Description of the Parish's Outcomes:**

To provide regular worship services and maintain links with the local community through making available the church facilities and holding various outreach initiatives.

**Description and Quantification (to the extent practicable) of the Parish's Outputs:**

	This Year	Last Year
<b><u>Worship Services:</u></b>		
Sunday services		
- Number of services held during year	127	151
- Average attendance per service	35	39
ie average attendance - St Tim's 62: Rekindle 10: St James 32		
Week day services		
- Number of services held during year	36	47
- Average attendance per service	8	9
Online Services - covid virus pandemic		
- Number of Sunday services recorded (10 during lockdown)	30	
- Average view per service (130 during lockdown)	57	
- Recordings of Daily Prayer during lockdown	41	
- Average view per service	85	
<b><u>Other Services :</u></b>		
Number of baptism services during year	9	1
Number of wedding services during year	3	-
Number of funeral services during year (5 interments)	1	5
<b><u>Church Programs &amp; Groups:</u></b>		
Children's program		
- Number of sessions held during year	95	75
- Average attendance during year	17	40
Youth! program		
- Number of sessions held during year	38	100
- Average attendance during year	15	26
Study/Home Group		
- Number of sessions held during year	170	127
- Average attendance during year	38	96
<b><u>Other Parish Activities:</u></b>		
Weekly Parish Newsletter - Average number of recipients	240	237
Weekly coffee morning - Average number of attendees	8	9
Weekly Burnside Elder Care - Average number of attendees	4	

**Additional Information:**

From March to May 2020, when Covid-19 virus lockdown restrictions began, the closing of the church buildings prevented the collection of offertories. Also stopped was the income earned from the use of Parish facilities. The faithfulness of the Parish donors ensured that the Government wage subsidy was not required. The generosity of donors, in a very difficult year, has communicated confidence in God's work in this our Parish.

Anglican Diocese of Christchurch  
 Parish of Burnside-Harewood  
**STATEMENT OF FINANCIAL PERFORMANCE**  
 For the year ended 31 December 2020

<b>SUMMARY</b>	<b>Note</b>	<b>Actual This Year \$</b>	<b>Budget This Year \$</b>	<b>Actual Last Year \$</b>
<b>REVENUE</b>				
<b>Donations, fundraising &amp; other similar revenue</b>				
Donations		326,860	202,625	196,811
Fundraising		2,104	2,900	1,518
Grants & Endowments		6,920	4,633	10,964
		<u>335,883</u>	<u>210,158</u>	<u>209,292</u>
Revenue from providing goods & services		15,151	16,768	24,796
Interest & other investment income		11,583	9,730	13,801
Other revenue		2,039	500	824
		<u>364,656</u>	<u>237,156</u>	<u>248,712</u>
<b>TOTAL REVENUE</b>		<b>364,656</b>	<b>237,156</b>	<b>248,712</b>
<b>EXPENSES</b>				
Expenses related to public fundraising		-	150	157
Volunteer & employee related costs		109,027	125,562	121,095
<b>Costs related to providing goods &amp; services</b>				
Ministry expenses		8,837	17,553	13,272
Administration expenses		9,251	9,343	8,714
Property expenses		90,105	37,452	42,856
		<u>108,192</u>	<u>64,348</u>	<u>64,842</u>
Grants & donations paid		40,089	36,102	40,603
Other expenses		10,196	10,000	8,413
		<u>267,504</u>	<u>236,162</u>	<u>235,111</u>
<b>TOTAL EXPENSES</b>		<b>267,504</b>	<b>236,162</b>	<b>235,111</b>
<b>Surplus (Deficit) for the Year</b>		<b>97,152</b>	<b>994</b>	<b>13,601</b>

This statement is to be read in conjunction with the Notes to the Performance Report and Independent Review Report

Anglican Diocese of Christchurch  
 Parish of Burnside-Harewood  
**STATEMENT OF FINANCIAL PERFORMANCE**  
 For the year ended 31 December 2020

	Note	Actual This Year \$	Budget This Year \$	Actual Last Year \$
<b>REVENUE</b>				
<b>Donations, fundraising &amp; other similar revenue</b>				
<b>Donations:</b>				
Offerories - Cash		4,521	7,000	6,864
Offerories - Direct Credit		127,858	95,711	93,834
Offerories - Envelope		20,406	30,000	31,264
Offerories - Youth & Children		1,100	2,639	2,639
Donations - General		8,948	20,672	20,472
Donations -Specific Ministries		87,448	27,400	607
Donations - Capital Projects		69,570	12,000	32,399
Donations - 24-7 worker		-	3,141	4,670
Mission Income - General		7,008	4,062	4,062
		<u>326,860</u>	<u>202,625</u>	<u>196,811</u>
<b>Fundraising:</b>				
Fundraising - General Purposes		2,104	2,900	1,518
Fundraising - Youth		-	-	-
		<u>2,104</u>	<u>2,900</u>	<u>1,518</u>
<b>Grants &amp; Endowments:</b>				
Grants - Diocese of Chch		-	-	150
Grants - ChCh City Council for schools		2,373	2,333	4,217
Grants - ChCh City Council		2,030	300	-
Other Grants - Youth & TAG		-	-	1,771
Estate LS Durey distributions		2,517	2,000	4,825
		<u>6,920</u>	<u>4,633</u>	<u>10,964</u>
		<u>335,883</u>	<u>210,158</u>	<u>209,292</u>
<b>Revenue from providing goods &amp; services</b>				
Baptisms, Funerals & Weddings		1,530	100	235
Cemetery Plot Sales		785	200	435
Hire of Church Facilities		12,836	16,468	16,990
Rental Income - Vicarage		-	-	7,136
		<u>15,151</u>	<u>16,768</u>	<u>24,796</u>
<b>Interest &amp; other investment income</b>				
Interest Income - Bank		428	230	291
CPT Fixed Income Fund Interest	2	2,675	3,500	3,892
CPT Balanced Growth Fd Revaln Gain(Loss)	2	8,480	6,000	9,617
		<u>11,583</u>	<u>9,730</u>	<u>13,801</u>
<b>Other revenue</b>				
Sundry Income - Camp fees/sale old assets		681	500	824
Vicarage EQC insurance refund		1,358	-	-
		<u>2,039</u>	<u>500</u>	<u>824</u>
<b>TOTAL REVENUE</b>		<u><u>364,656</u></u>	<u><u>237,157</u></u>	<u><u>248,713</u></u>

This statement is to be read in conjunction with the Notes to the Performance Report and Independent Review Report

Anglican Diocese of Christchurch  
 Parish of Burnside-Harewood  
**STATEMENT OF FINANCIAL PERFORMANCE**  
 For the year ended 31 December 2020

EXPENSES	Note	Actual This Year \$	Budget This Year \$	Actual Last Year \$
<b>Expenses related to public fundraising</b>				
Fundraising		-	150	157
		-	150	157
<b>Volunteer &amp; employee related costs</b>				
Accident Compensation Levies		301	300	263
Clergy - Stipends & Allowances		60,437	60,712	59,265
Clergy - Casual Service Fees		337	300	-
Clergy - Supervision		-	720	-
Staff - Supervision		125	1,570	1,475
Clergy - Travel		117	1,044	2,465
Education & Training expenses		-	1,150	740
Staff Wages		47,711	59,767	56,887
		109,027	125,562	121,095
<b>Costs related to providing goods &amp; services</b>				
<b>Ministry expenses:</b>				
Advertising costs		460	700	558
Children & Youth ministry expenses		2,135	8,475	5,619
Choir & Music expenses		975	879	732
Church Supplies & Worship expenses		1,140	1,654	1,120
Tea & Tots Group expenses		150	300	300
Parish Activities - conference & camps		1,076	1,250	594
Parish Outreach - after school Burnside-Harewood		49	2,000	1,495
Parish Outreach - Pastoral Outreach		242	300	503
Parish Outreach - Community Events		1,615	1,450	1,464
Publications Subscriptions Library		185	245	409
Wedding/Funeral costs		811	300	478
		8,837	17,553	13,272
<b>Administration expenses:</b>				
Accounting Services		578	600	554
Computer expenses		1,328	1,304	826
General expenses - housekeeping		2,450	2,550	2,215
Printing, Stationary & Postage		3,097	3,084	3,337
Telecommunications		1,601	1,560	1,504
Bank Fees		198	245	278
		9,251	9,343	8,714
<b>Property expenses:</b>				
General Repairs & Maintenance		971	1,000	2,216
Heat, Light & Power		4,796	6,500	5,598
Insurance		7,215	7,231	7,153
Rates		4,290	4,236	4,011
Repairs & Maintenance - Church & Grounds		59,591	4,000	4,398
Repairs & Maintenance - Vicarage		10,157	10,000	15,489
St James Lawnmowing		3,085	4,485	3,990
		90,105	37,452	42,856

This statement is to be read in conjunction with the Notes to the Performance Report and Independent Review Report

Anglican Diocese of Christchurch  
 Parish of Burnside-Harewood  
**STATEMENT OF FINANCIAL PERFORMANCE**  
 For the year ended 31 December 2020

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EXPENSES	Note	Actual This Year \$	Budget This Year \$	Actual Last Year \$
<b>Grants &amp; donations paid</b>				
Anglican Missions Board		8,450	6,000	7,510
Diocesan Quota	6	16,797	16,797	15,637
Donations - Inter Church Hospital Chaplaincy		360	360	460
Donations - Other Parishes		-	-	-
Donations - Christchurch City Mission		790	1,000	2,290
Donations - NZCMS		8,654	6,250	4,840
Canty Charity Hospital & NZ Bible Society		1,050	250	983
Donations - 24-7 worker in schools		-	4,670	4,670
Donations - Barnabas + CWS + Parish Outreach		3,346	-	770
Missions - Special Appeals & Xmas Child		642	775	3,444
		<u>40,089</u>	<u>36,102</u>	<u>40,603</u>
<b>Other expenses</b>				
Audit/Review Fees		2,653	2,000	1,820
Depreciation	1	7,543	8,000	6,593
		<u>10,196</u>	<u>10,000</u>	<u>8,413</u>
<b>TOTAL EXPENSES</b>		<u><b>267,504</b></u>	<u><b>236,162</b></u>	<u><b>235,111</b></u>
<b>Surplus (Deficit) for the Year</b>		<u><b>97,152</b></u>	<u><b>995</b></u>	<u><b>13,602</b></u>

This statement is to be read in conjunction with the Notes to the Performance Report and Independent Review Report

H P Hanna



Anglican Diocese of Christchurch  
 Parish of Burnside-Harewood  
**STATEMENT OF FINANCIAL POSITION**  
 As at 31 December 2020

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	Note	\$	Actual This Year \$	Actual Last Year \$
<b>ASSETS</b>				
<b>CURRENT ASSETS</b>				
<b>Bank accounts and cash</b>				
Cash on Hand		200		200
Bank Cheque Accounts		4,106		9,187
Bank Call Accounts - Online Saver		156,223		11,800
		<u>160,529</u>		<u>21,188</u>
<b>Other Current Assets</b>				
Debtors & Prepayments		5,532		1,165
Goods & Services Tax		2,109		1,431
		<u>7,640</u>		<u>2,596</u>
<b>Total Current Assets</b>			168,169	23,784
<b>NON CURRENT ASSETS</b>				
<b>Investments</b>				
CPT Fixed Income Funds	2	46,184		92,402
CPT Balanced Growth Funds	2	90,474		84,885
		<u>136,657</u>		<u>177,287</u>
<b>Property, Plant &amp; Equipment</b>				
Land (rating valuation)	6	1,525,000		1,525,000
Buildings (rating valuation)	6	1,075,000		1,075,000
Equipment & Furnishings		42,469		44,683
		<u>2,642,469</u>		<u>2,644,683</u>
<b>Total Non Current Assets</b>			<u>2,779,127</u>	<u>2,821,970</u>
<b>TOTAL ASSETS</b>			<b>2,947,295</b>	<b>2,845,754</b>
<b>LIABILITIES</b>				
<b>CURRENT LIABILITIES</b>				
Creditors & Accrued Expenses		9,458		6,790
Employee Costs Payable		5,055		7,189
Unused Donations & Grants with Conditions		9,101		5,474
Other Current Liabilities - Rental Bonds		1,080		850
		<u>24,694</u>		<u>20,303</u>
<b>Total Current Liabilities</b>				
<b>TOTAL LIABILITIES</b>			24,694	20,303
<b>NET ASSETS</b>			<u><b>2,922,602</b></u>	<u><b>2,825,451</b></u>


This statement is to be read in conjunction with the Notes to the Performance Report and Independent Review Report


H P Hanna

Anglican Diocese of Christchurch  
 Parish of Burnside-Harewood  
**STATEMENT OF FINANCIAL POSITION**  
 As at 31 December 2020

	Note		Actual This Year	Actual Last Year
		\$	\$	\$
<b>ACCUMULATED FUNDS</b>				
<b>ACCUMULATED SURPLUSES</b>				
Opening Balance		2,532,236		2,529,639
Surplus/(Deficit) for the year		97,152		13,602
Transfers from (to) Special Purpose Funds		(77,733)		(11,004)
Closing Balance			2,551,655	2,532,236
<b>RESERVES</b>				
<b>Revaluation Reserve</b>				
Opening Balance		103,135		100,000
Revaluation Land & Buildings		-		3,135
Closing Balance		103,135		103,135
<b>Special Purpose Funds</b>				
	2			
Opening Balance		190,080		179,076
Transfers from (to) Accumulated Funds		77,733		11,004
Closing Balance		267,812		190,080
<b>Total Reserves</b>			370,947	293,214
<b>TOTAL ACCUMULATED FUNDS</b>			<b>2,922,602</b>	<b>2,825,451</b>

This performance report has been approved by the Officers,  
 for and on behalf of Parish of Burnside-Harewood

Date 11/03/2021  
 Signature   
 Name Rob Orange  
 Position Vicar's Warden

Date 11 - 3 - 21  
 Signature   
 Name Fiona Johns  
 Position People's Warden

Anglican Diocese of Christchurch  
 Parish of Burnside-Harewood  
**STATEMENT OF CASH FLOWS**  
 For the year ended 31 December 2020

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	Actual This Year \$	Actual Last Year \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
<b>Cash was received from:</b>		
Donations, fundraising and other similar receipts	335,883	209,292
Receipts from providing goods or services	10,784	24,975
Interest and other investment receipts	11,583	13,801
Other revenue	2,039	824
	<u>360,289</u>	<u>248,891</u>
Net GST	(677)	(169)
<b>Cash was applied to:</b>		
Payments to suppliers and employees	215,481	183,087
Donations or grants paid	40,089	40,603
	<u>255,570</u>	<u>223,691</u>
<b>Net Cash Flows from Operating Activities</b>	<u><b>104,042</b></u>	<u><b>25,032</b></u>
<b>CASH FLOWS FROM INVESTING &amp; FINANCING ACTIVITIES</b>		
<b>Cash was received from:</b>		
Receipts from reduction of investments	40,630	973
	<u>40,630</u>	<u>973</u>
<b>Cash was applied to:</b>		
Payments to acquire property, plant and equipment	5,329	21,102
Payments to increase investments	-	-
	<u>5,329</u>	<u>21,102</u>
<b>Net Cash Flows from Investing &amp; Financing Activities</b>	<u><b>35,300</b></u>	<u><b>(20,129)</b></u>
Net Increase / (Decrease) in Cash	139,342	4,902
Opening Cash	21,188	16,286
<b>Closing Cash</b>	<u><b>160,529</b></u>	<u><b>21,188</b></u>
<b>THIS IS REPRESENTED BY:</b>		
Cash on Hand	200	200
Bank Cheque Accounts	4,106	9,187
Bank Saving Accounts	156,223	11,800
<b>Bank Accounts and Cash</b>	<u><b>160,529</b></u>	<u><b>21,188</b></u>

This statement is to be read in conjunction with the Notes to the Performance Report and Independent Review Report

H P Hanna

### **Basis of Preparation**

The parish has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000.

All transactions in the Performance Report are reported using the accrual basis of accounting.

The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

### **Goods and Services Tax (GST)**

All amounts are recorded exclusive of GST, except for debtors and creditors which are stated inclusive of GST.

### **Income Tax**

The parish is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

### **Bank Accounts and Cash**

Bank Accounts and Cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

### **Debtors**

Debtors are stated at their expected realisable value. Bad debts are written off in the year in which they become uncollectable.

### **Investments**

Investments are stated at fair market value. Investments with the Church Property Trustees, although available at call, are shown according to the Parish's intention of retaining them for the long term.

### **Property, plant and equipment**

Land and buildings are valued at the most recent Rating Valuation, therefore no depreciation has been calculated on them.

Plant and equipment are recorded at cost less accumulated depreciation. Assets less than \$500 are expensed. Depreciation has been provided on a straight line basis to allocate the assets cost less estimated residual value over their estimated economic lives.

Depreciation rates used are:-

Furniture & Fittings	10%
Audio/Visual Equipment	25%
Computer Hardware & Software	33%

### **Tier 2 PBE Accounting Standards Applied (if any)**

The Vestry has not adopted any Tier 2 PBE Accounting Standards in the preparation of this Performance Report.

### **Changes in Accounting Policies**

There have been no changes in accounting policies during the financial year. (Last year - nil).

1 Property, Plant and Equipment

The properties of the parish are vested in the Church Property Trustees who hold them on behalf of the parish. The properties are valued at their most recent Rating Valuation (1 August 2019).

Rating Valuation (per Accounts)	Land \$	Buildings \$	Total \$
St Timothy's Church, Hall & Vicarage Burnside	1,030,000	800,000	1,830,000
St James Church and Hall Harewood	495,000	275,000	770,000
<b>Total</b>	<b>1,525,000</b>	<b>1,075,000</b>	<b>2,600,000</b>

Properties are insured at the insurance valuation agreed upon by Vestry and CPT each year. These properties are currently not insured for natural disaster, apart from the Vicarage. As at 1st July 2020 these insurance valuations were as follows:

Insured Value (Information Purposes)	Contents		Buildings	
	Type	Value	Type	Value
St Timothy's Church and Hall Burnside	Replacement	180,000	Replacement	3,038,400
St James Church Harewood	Replacement	80,000	Replacement	934,400
St James Hall Harewood	Replacement	25,000	Replacement	485,300
Vicarage Burnside	Replacement	25,000	Replacement	742,000
<b>Total</b>		<b>290,000</b>		<b>5,200,100</b>

Other Significant Assets

This Year	Opening Balance	Purchases	Sales & Disposals	Current Year Depreciation	Revalue to Property	Closing Balance
<b>Asset Class</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
St James fence, path	-	3,105	-	-	-	3,105
Furniture & Fittings	36,428	2,223	-	5,567	-	33,082
Computers & Software	8,257	-	-	1,976	-	6,281
<b>Total</b>	<b>44,683</b>	<b>5,329</b>	<b>-</b>	<b>7,543</b>	<b>-</b>	<b>42,469</b>

Last Year	Opening Balance	Purchases	Sales & Disposals	Current Year Depreciation	Revalue to Property	Closing Balance
<b>Asset Class</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Carpark	98,618	-	-	-	98,618	-
Furniture & Fittings	45,358	14,428	-	5,113	18,247	36,426
Computers & Software	3,063	6,674	-	1,480	-	8,257
<b>Total</b>	<b>147,039</b>	<b>21,102</b>	<b>-</b>	<b>6,593</b>	<b>-</b>	<b>44,683</b>

Significant donated assets recorded

There are no significant donated assets recorded in the Performance Report.

Significant donated assets not recorded

There are no significant donated assets that are not recorded in the Performance Report.

2 Special Purpose Funds as invested

CPT Fixed Income Funds		Balance Last Year	Additions	Investment Income	Transfers other funds	Payments	transfers CPT - ANZ	Balance This Year
Name of Fund	Purpose / Restrictions	\$	\$	\$	\$	\$	\$	\$
EF Roberts Income Fd	general purposes St Tim's church	895	-	20	-	-	(800)	115
Harewood Land Income	llthe to missions mlce St James/vicarage	2,928	-	110	2,890	-	(4,000)	1,928
St James Cemetery	cemetery mlce & extending columbarium	6,643	-	233	-	-	-	6,875
LS Durey Estate	for general purposes St James church	12,878	2,517	397	-	(5,000)	-	10,793
Gen Purpose/Special	CPT 9109006005 Vestry's decision	68,744	-	1,888	(55,659)	-	9,800	24,771
St Tim's Build/Develop	Vestry 27/5/07 all can be spent	314	-	11	-	-	-	325
Parish Emergency fund	Insurance refund 2012 voluntary contribution	-	1,358	19	-	-	-	1,377
<b>Total CPT Fixed Income Funds Funds</b>		<b>92,402</b>	<b>3,875</b>	<b>2,676</b>	<b>(52,769)</b>	<b>(5,000)</b>	<b>5,000</b>	<b>46,184</b>

CPT Balanced Growth Funds		Balance Last Year	Additions	Investment Income	Transfers other funds	Payments	transfers CPT - ANZ	Balance This Year
Name of Fund	Purpose / Restrictions	\$	\$	\$	\$	\$	\$	\$
EF Roberts Endowmt	\$4,408 to remain as capital	8,524	-	834	-	-	-	9,358
Harewood Endowment	for special projects approved by CPT	72,640	-	7,282	(2,890)	-	-	77,032
Anne Fleshbourne	ann income to Vicar stipend	3,720	-	364	-	-	-	4,084
<b>Total CPT Balanced Growth Funds</b>		<b>84,884</b>	<b>-</b>	<b>8,480</b>	<b>(2,890)</b>	<b>-</b>	<b>-</b>	<b>90,474</b>

2 continued

Special Funds in ANZ accounts	Balance	Additions	Investment	Transfers	Payments	transfers	Balance
	Last Year		Income	other funds		CPT - ANZ	This Year
Name of Fund	Purpose / Restrictions	\$	\$	\$	\$	\$	\$
Anne Fleshbourne	ann income to Vicar stipend	67	-	-	-	-	67
St James Cemetery	cemetery mtce & extending columbarium	2,080	785	-	(233)	-	2,613
St Tim's Build/Develop	Vestry 27/5/97 all can be spent	673	-	-	-	-	(311)
LS Durey Estate	for general purposes St James church	(1,032)	58	-	(3,270)	5,000	757
Harewood Land Income	lithe to missions mtce St James/vicarage	(1,988)	550	-	233	4,000	683
General Purpose Rent	plus CPT 9109006005 Vestry's decision	24,959	-	-	(24,959)	-	-
Gen Purpose/Special	plus CPT 9109006005 Vestry's decision	(47,322)	-	-	55,134	(55,659)	(1,988)
EF Roberts Income Fd	general purposes St Tim's Church	(738)	-	-	-	800	62
Mission Response	emergency fund for Missions	2,070	-	-	(500)	-	1,570
Electronic Fund	electronic maintenance & replacement	2,339	600	-	-	-	2,939
Day of Giving	2018 to 2020 gifts Vestry decision	31,684	124,763	-	(31,684)	-	124,763
<b>Total Special Funds in ANZ accounts</b>		<b>12,792</b>	<b>126,757</b>	<b>-</b>	<b>30,175</b>	<b>(94,229)</b>	<b>131,154</b>
<b>Total Special Purpose Funds invested</b>		<b>190,079</b>	<b>130,632</b>	<b>11,155</b>	<b>(25,484)</b>	<b>(99,229)</b>	<b>267,812</b>

Representing Special Purpose Funds - net balances	Last Year	This Year
Parish funds		
General Purpose/Special Reserve	21,423	22,784
General Purpose/Parish Rents	24,959	-
Mission Response Fund	2,070	1,570
Electronic Replacement Fund	2,339	2,939
Day of Giving	31,684	124,763
Parish Emergency - Insurance refund	-	1,377
<b>Parish Funds</b>	<b>82,474</b>	<b>153,433</b>
St Timothy's Funds		
St Timothy's Building & Development	987	14
EF Roberts Income Fund	157	177
EF Roberts Endowment (\$4,408)	8,524	9,358
<b>St Timothy's Funds</b>	<b>9,668</b>	<b>9,549</b>
St James' Funds		
Harewood Local Endowment	72,640	77,032
Anne Fleshbourne Endowment	3,787	4,151
St James Cemetery Fund	8,703	9,488
LS Durey Estate	11,847	11,549
Harewood Land Income Account	980	2,610
<b>St James' Funds</b>	<b>97,937</b>	<b>104,830</b>
<b>Total Special Purpose Funds</b>	<b>190,079</b>	<b>267,812</b>

3 Commitments and Contingencies

Commitments

There are no commitments as at balance date. (Last Year - nil)

Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at balance date. (Last Year: nil)

4 Other

In the current year there were no significant Grants & Donations with conditions which have not been recorded as a liability (Last Year - nil)

In the current year there were no Assets used as security for liabilities (Last Year - nil)

5 In the current year there were no assets held on behalf of others (Last Year - nil)

6 Related Party Transactions

Description of related party relationship & transaction	This Year	Last Year	This Year	Last Year
(whether in cash or amount in kind)	Value of	Value of	Amount	Amount
	Transactions	Transactions	Outstanding	Outstanding
Diocese of Christchurch: - Diocesan Quota	16,797	15,637	-	-
Church Property Trustees:				
- Fixed Income Fund investments & quarterly interest income earned	2,675	3,892	46,184	92,402
- Balanced Growth Fund Investment & annual revaluation gain/(loss)	8,480	9,617	90,474	84,885
- Land & Buildings vested in CPT & held on behalf of Parish	-	-	2,600,000	2,600,000
Burnside Community Transformation Trust: 24-7 workers	-	4,670	-	-

Members of vestry have regularly provided their time and skills to provide services at no charge to the parish.

7 Events after Balance Date

Covid-19 is still causing uncertainty for the New Zealand & Global economy however it should not have a material impact on the Performance Report (Last Year - covid-19)

8 Ability to Continue Operating

The Parish is monitoring the impact of Covid-19 on it's financial resources and has the ability to continue operating.



## **INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT**

### **To the Parishioners of Anglican Diocese of Christchurch – Parish of Burnside–Harewood**

We have reviewed the accompanying Performance Report of Anglican Diocese of Christchurch – Parish of Burnside–Harewood, which comprises Entity Information, Statement of Service Performance, the Statement of Financial Position as at 31 December 2020, and the Statement of Financial Performance and Cash Flows for the year then ended, and Notes to the Performance Report.

#### **Vestry Members' Responsibility for the Performance Report**

The Vestry Members' are responsible for the preparation and fair presentation of this Performance Report in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit), and for such internal control as the Vestry Members' determine is necessary to enable the preparation of a Performance Report that is free from material misstatement, whether due to fraud or error.

#### **Assurance Practitioner's Responsibility**

Our responsibility is to express a conclusion on the accompanying Performance Report. We conducted our review in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400, Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity. ISRE (NZ) 2400 requires us to conclude whether anything has come to our attention that causes us to believe that the Performance Report, taken as a whole, are not prepared in all material respects in accordance with the applicable financial reporting framework. This Standard also requires us to comply with relevant ethical requirements.

A review of the Performance Report in accordance with ISRE (NZ) 2400 is a limited assurance engagement. The Statement of Service Performance was reviewed in accordance with ISAE (NZ) 3000 (Revised). The assurance practitioner performs procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly, we do not express an audit opinion on the Performance Report.

Other than in our capacity as assurance practitioner we have no relationship with, or interests in, Anglican Diocese of Christchurch – Parish of Burnside–Harewood.

**Conclusion**

Based on our review, nothing has come to our attention that causes us to believe that the Performance Report does not present fairly, in all material respects, and that the entity information and financial position as at 31 December 2020, and the service performance, financial performance and cash flows for the year then ended and notes to the performance report are not in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit)."

*H. P. Hanna & Co. Ltd*

H P Hanna & Co Ltd  
11 March 2021  
Christchurch